

**WESTSIDE UNITARIAN UNIVERSALIST CHURCH POLICIES AND PROCEDURES
CHILD AND YOUTH PROTECTION POLICY**

Section 9

REPORTING ALLEGED ABUSE

A. Reporting Alleged Abuse

1. Person reporting the alleged abuse _____ Date reported _____
Agency Notified _____ Person in agency to whom report was given _____
Report # (given by Agency) _____

2. Person to whom alleged abuse was reported by child/youth _____
Date the alleged abuse was reported _____

3. Date Minister was notified _____

B. Contact information

1. Name of child/youth _____ Address _____
Telephone number _____
School the child attends (if known) _____

2. Parent/Guardian of child/youth _____ Address _____
Telephone number _____
Work number (if known) _____

C. Incident information

The child/youth said the following: (please use exact wording of child/youth "in quotes" whenever possible)