

COM's Proposal for Name Change Exploration Process

| <i>Timeframe</i> | <i>Action</i> |
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| Nov 1 | Submissions for consideration are emailed to COM@westsideuu.org for posting to a page on the westsideuu.org website and bulletin board at church – submissions should include support/reason for choice and limited to 250 words. Russell will post the submissions to the website within 24 hours of receipt. Should any submission be questionable (i.e. “Mickey Mouse”), the COM will vote to post or remove. |
| Nov 30 | Deadline for submissions of names (Westside UU, Susan B. Anthony, etc.) and submissions for label (church, congregation, society, etc.) |
| December | Website and bulletin board remain available for review of all submissions |
| January (BEFORE Winter Congregational Meeting) | <p>Three discussion meetings will be held in the sanctuary at church: Saturday, January 10th at 10 AM Sunday, January 11th at 1 PM Thursday, January 15th at 7 PM</p> <p>Members will be encouraged to attend at least one of these meetings where the goal is to hear more rationale for names submitted. Because there will be a three minute limit per person to address those in attendance, members will be encouraged to write out their remarks in advance. If a member is unable to attend, but wants their words read, they can have another member read for him or her, however, the order of speakers will be first come, first served and repeat speakers will be allowed after all in attendance have had a chance to speak. No debate is desired, members should advocate for their top pick(s).</p> |
| Winter Congregational Meeting | Congregation’s first name vote by ballot – intent to narrow choices to top 30 (or fewer if there is a clear statistical break) – see details of voting below |
| Feb 15 – 28 | Vote #2 conducted online (and via telephone as needed) |
| Apr 15 – 30 | Vote #3 conducted online (and via telephone as needed) |
| May 1 | Results of Vote #3 presented for consideration |
| Spring Congregational Meeting | Name Vote #4 and Label Vote (in this order) by ballot |

Voting Details:

Vote #1 – Members will receive a ballot with all submissions – will rank top 3 with first choice, second choice, and third choice. All first choices will receive 3 points, second choices 2 points, and third choices 1 point – after all points are tallied, the top 30 will be selected for further consideration. Should there be a clear statistical break such as the top 15 have 10 or more votes and the rest only have 1, then only those with 10 or more votes (which is only 15 in this example) will continue to Vote #2.

Vote #2 – Using Survey Monkey, the tool used for the Congregational Survey, members will vote to narrow top 30 (or less, see above) choices down to top 6 – again members will rank their top three choices and votes will be weighted accordingly. This is a confidential vote, but not anonymous so that COM members can contact any members that have yet to vote. An “abstain” option will be available. Votes can be made via telephone for any members who cannot or do not want to use the internet.

Vote #3 – Similar to Vote #2 but narrows top 6 choices to top 2 – members will rank their top 2 with the first choice receiving 2 points and second choices receiving 1 point – after all votes are counted and points are tallied, the top 2 choices will be selected for the final vote.

Vote #4 and Label Vote – At the Spring Congregational Meeting, members will receive a ballot and will submit their anonymous vote to choose a name from the top two choices from Vote #3. Also on the ballot, as a separate vote, will be the selection of a label.

*** PLEASE NOTE: Members desiring to keep the church’s name as “Westside UU” should submit it (and the rationale) along with other submissions as an option from which to choose.

[Any change to the exploration process after it has begun must be brought to the COM and the COM will submit for approval or rejection by the Board of Directors.]