

WESTSIDE UU CHURCH

Board Meeting Minutes: October 11, 2022

The meeting was called to order at 7:16 pm. A Zoom option was available. Present: Sue Anderson, Kim Hart, Glenda Hood, Michael Muñoz, Dianne Nixon, Dwight Robarts, Jeff Rodriguez, Dayna Tooley, Melissa Trask.

The meeting was called to order by Dayna Tooley at 7:08 p.m.

I. CONSENT AGENDA

- A. September 13, 2022, minutes and addendums were approved via email.

II. COMMITTEE REPORTS AND STRATEGIC PLAN EVALUATION

- A. Building and Grounds re trees- Gregg Tooley and Dianne Nixon: The trees in front of the building are aged and dying. Others on the side also are aging and need to be trimmed or removed. The trees will need to be removed before the broken pavestone out front can be repaired. Via email, Dianne presented three bids. ACTION: Dianne (committee chair) made a motion via email to accept the bid from Infinity Tree Service. CARRIED.
- B. Building and Grounds re water issues – Dianne: She met with an engineer who informed her that there is a potential for serious water damage going on under the building. She will gather more information to share before action is taken.
- C. Building and Grounds re room reassignments – Dianne: The room adjacent to the Glass Classroom is being converted to a workroom for committees and members to use. This will give committee members some storage space and reduce the amount of people entering the office. The old committee room also is being repurposed to use for secure storage.
- D. Game Night – Kim Hart: An adults-only event is proposed for 6:30 to 9 p.m. Saturday, Nov. 5. The Board would serve as hosts, providing promotion, advance setup and cleanup. Jeff Rodriguez moved to approve the idea. Seconded and CARRIED.
- E. NTUUC Grant -- Dwight Robarts: Tabled until next month.
- F. Strategic Plan Review – Dayna Tooley noted that we are making progress in addressing several of the goals. Sue Anderson noted that we are making progress on social events and community outreach and have added some new members. She will email Board members asking them to identify their top priority from the Plan so that action steps can be identified. Dwight Robarts said that the most important two things we can do to increase our income is to grow membership and enhance stewardship.

III. FINANCIAL REPORT - Dwight:

- A. For the month of September, the church ran a \$10,000 deficit.
- B. For the first quarter of the FY, the church is in the black by about \$11,000. The primary reason for the positive balance is that the church received a gift of \$25,000 gift from an anonymous donor. Since we are not expecting additional anonymous gifts this year, it is likely we will have deficits for the remainder of the fiscal year.

C. Dwight is preparing a report on FY 2020-21.

IV. MINISTER'S REPORT - Rev. Don Strickland

A. No report.

V. RELIGIOUS EDUCATION – Nicci Kennedy

A. Nicci was not present. Link to document below.

B. Childcare has resumed during services.

VI. CONTINUING BUSINESS

A. Congregational Meeting and Potluck – Dayna: Event will be October 23, following the service. The meeting will be held in the sanctuary, the potluck will be in the Fellowship Hall.

VII. NEW BUSINESS

A. Honorariums/Compensation for Staff Working Special Events – Dayna: Professional staff such as the pianist should be compensated for working at weddings, funerals, and other special events. ACTION: Dwight, Dayna, and Rev. Don will meet with pianist Yuki Kumamoto regarding her preferences for payment when she plays at special events. The contract will be updated as appropriate and circulated to the Board for review.

B. Honorariums/Compensation for Minister Working Special Events – Dayna: Kim Hart moved to table any action until the minister can be present for the discussion. Seconded and CARRIED.

C. How members share communication with us – Jeff Rodriguez: He stated that when members have ideas, comments, or concerns, Board members may consider encouraging the members, when feasible, to submit their comments in writing to the Board, so that everyone on the Board is receiving the same message.

D. Garden Dedication Ceremony: The will be Sunday, Nov. 13. Rain date will be Nov. 20.

E. [Adoption of Employee Handbook](#) – Dayna: The Board is required to review the document and submit edits and suggestions Editing deadline is October 25.

F. Topics for monthly board communication to congregation: Potluck, Congregational Meeting, Game Night. ACTION: Dayna will write this month's communication.

ADJOURNED AT 9:27 p.m.

Next meeting: 7 p.m. Tuesday, November 15.

LINKS

[Game Night - Hosted by Board](#)

[Strategic Plan](#)

[DLRE Report](#)

[Budget Percentage Report](#)

[Treasurer's Report](#)
[Ministerial Contract Communication](#)

BACK BURNER

Review inventory of Church Assets
Cultural Competency Training