

Westside Unitarian Universalist Church
Board Meeting Minutes
May 12, 2020

1. The meeting was called to order by President, Carol Cappa, 7 pm via Zoom.
2. Present: Carol Cappa, Rev. Shari Woodbury, Reed Bilz, David Burlingame, Jane Hardwick, Jerrie Koppa, Nicole Kennedy, Tom Woods, Marc Hart, Tanner Trask, Stan Yoder, Janell Weaver.
Visitors: Bob Vann, Sue Spell, Dwight Robarts, Stephanie Jeffers, Pete Meador, Caroline Nixon, Mary Alice Cretsinger, Beverly Borris, Linda Hanratty

A quorum was present.

3. Consent Agenda

- A. Approve April 7 Board Minutes (attached)
- B. Ratification of the vote to approve the purchase of a Ring Doorbell System.
- C. Approval of the Proposed Changes to the Bylaws (attached)
- D. Social Justice request to add SCAC donation information to Forward and Order of Service
- E. Garden Update

Jane moved approval of the consent agenda. The motion was seconded and CARRIED.

4. Reports

- A. Financial Statements - David (Treasurer's Report (attached), Revenue Expense, Annual Budget, Financial Position) The reports will be filed for audit.
 1. Pledge fulfillment through March 31 is \$194,264. (80% of annual pledges)
 2. SBA PPP loan received in the amount of \$37,200 to be spent over 8 weeks.
 3. UUA Fair Share pledge is \$17,875.00. David moved to pay UUA a total of \$10,000. The motion was seconded and CARRIED.
 4. Budget amounts on target with over and under balancing out
 5. The board agreed to send a thank you email to Becky Carlson at Simmons Bank for her help in obtaining the SBA loan.
- B. Minister - Shari (attached) Update on current situation
 1. Service to Westside before leaving
 2. Transforming Heart Program
 3. Time Away May 18-24, some of week of June 22, some vacation days
- C. Interim DLRE - Nicole reported that the Zoom meetings with CRE parents have been well received.

5. Continuing Business

- A. Stewardship Update - Tanner reported approximately 80% of members and friends have returned pledges for a total of \$213,000
- B. Building Closure - beyond May 17th (see file of resources in this meeting folder)
 1. Task Force to work with Dianne Nixon and make recommendations for re-opening the church will include Stan and Jerrie.
 2. Jane moved to extend the building closure until June 30. The motion was seconded and CARRIED.
 3. The celebration service on June 20 for Sandy Lord will be a virtual service.

- C. Staff and compensation - CRE Committee proposed to terminate child care positions on June 30 with DLRE taking over those duties at that time. The motion was voted on and CARRIED.

6. New Business

- A. Nomination Committee (attached docs)
 - 1. Proposal and Procedures recommendation will be decided by the new Board.
 - 2. Slate of 2020-21 Officers, Directors and Volunteers (attached) Approval of the slate was voted on and CARRIED.
- B. Virtual Congregational Meeting
 - 1. All documents; Agenda, elections slate, Audit Committee members, Bylaws proposal, must be posted 2 weeks before June 14.
 - 2. The posting will allow for a Q and A online as well as an explanation of procedure for voting by members attending the meeting.
 - 3. The Digital Committee will work with Nicci to set up the virtual meeting.
- C. Proposed Budgets (attached)
 - 1. We discussed various possibilities for a minister including a contract minister.
 - 2. Three budgets will be shared at the Town Hall: Fulltime Minister, Bare bones Fulltime Minister, and no minister.
- D. Interim Minister search committee
 - 1. The committee has found more than one excellent candidate
 - 2. Tom moved that we substitute a Town Hall for the planned worship service this coming Sunday. The motion was seconded and CARRIED.

- 7. There being no further business the meeting was adjourned. Our next meeting will be **June 9, 2020, 7:00** via Zoom.

Respectfully submitted,

Reed Bilz, Secretary

CALENDAR

June 14 Virtual Congregational Meeting
June 20 Sandy Lord Virtual Celebration of Life

BACK BURNER

Board Goals
Cultural Competency Training
Digitizing Documents/Getting Oral Histories/Protection of Documents-2018
Naming Opportunities Task Force Recommendations
(for large monetary donations and memorials)