

Westside Unitarian Universalist Church
Board Meeting Minutes
July 13, 2021

1. The meeting was called to order by President Marc Hart at 7:07 pm via Zoom.
2. Present: Sue Anderson, Marc Hart, Glenda Hood, Aimee Stubbs, Dayna Tooley, Lauren Leising, Nicci Kennedy, Jeff Rodriguez. Daryel Sellers.
Absent: Dwight Roberts, Janell Weaver.
Visitors: Kelly Flanigan, Kim Lucas Hart, Myrtle McMahon

3. CONSENT AGENDA

- A. The minutes of the June 2 meeting were approved via email.
- B. Small Group Ministry Steering Committee report: Committee members are trying to find facilitators and confirm dates for covenant group meetings in 2021-22.
- C. Pastoral Care Team report: Kelly Flanigan is now leading the team.
- D. AV Team report
- E. South Central Alliance of Churches (SCAC) to receive August plate offerings. Marc stated he would ask Dwight to share the amount received via the plate offering with the church administrators, so it could be published in the newsletter.

Glenda moved approval of the consent agenda. The motion was seconded and CARRIED.

4. REPORTS

- A. Financial Statements (Dwight)
 1. Dwight was unavailable for the meeting and therefore requested that we postpone his report until next month. No documentation was provided.
- B. DLRE (Nicci):
 1. Nicci said June was a great month. They had a pirate party, a craft party and went to the Arlington Museum of Art. They also had a family RE gathering. This included a service project to benefit the Organization “Don’t Forget to Feed Me,” which supports animals.
 2. Nicci provided an update on the work of the AV/ Worship Team noting that changes were being made that included working on the fall schedule and change in staffing also changing requirements. She also asked for the Board to reach out and thank the volunteers.
 3. ARE activities included a virtual mosaic chalice project, done with the help of Stephanie Jeffers.
 4. Future events include “Swimsuit Sunday” on July 25.

5. CONTINUING BUSINESS

- A. Search for Minister/Transition Team
 1. Discussion about whether to survey the congregation about what they want in the next minister and what role, if any, the Transition Team should play in conducting this survey.
 2. Kim said the Transition Team has not been notified of their specific roles. She will contact Tanner to get more information.

3. Nicci said previous surveys have not gotten good response in the past. She suggested having board members visit breakout sessions after a service to speak with members and try to get more personalized, authentic feedback.

4. Sue said we can do a hybrid survey approach, perhaps combining a Google form and the breakout room. Marc will ask Tanner to talk with the Transition Team about doing a congregational survey about what they want in the next minister. The survey should be done using different platforms and be carried out as quickly as possible.

B. Administrative Assistant Update: Janell was not present to make a report.

C. Offer for DLRE position to Nicci - Marc

1. Tabled until Marc and Nicci have a chance to meet.

D. Church Reopening

1. Marc said the Board needs to talk with the Reopening Task Force.

2. Myrtle addressed the board. She worries that the online services are becoming redundant, and we are losing members to other churches and activities. She thinks it is safe and important for those people comfortable to be able to resume gathering in small groups at the church. Myrtle also said we should be more proactive in promoting the board meetings for those who want to listen in. It was agreed we can improve on communication going forward.

3. Kim said that she received a number of helpful resources about regathering at this year's GA and from the UUA. She noted that hospitals are seeing problems with the Delta variant of COVID, and we could run into issues if we resume gathering without masking. The reopening task force is preparing a formal presentation and recommendation regarding the reopening plan. She would like to have time on the agenda next month to present the plan for the board's consideration. She also asked for the task force to have a standing place on the board agenda during the duration of the task force operation.

4. Marc will draft a message to send to the congregation regarding timelines for reopening and for hiring the contract minister. The board will review the message before he sends it.

6. NEW BUSINESS

A. Revenue Transfer

1. A surplus of \$11,398.49 is available to add to the Reserve Fund or Building Reserve Fund. Jeff asked if Dwight could present information or provide a recommendation on which fund he thinks we should allocate it to. It was agreed we will wait to hear from Dwight at the August meeting.

B. Membership Committee

1. Pete Meador had sent an email stating there are some members who may need to be purged from the membership role. He requested more information from the board about the specific members. The board recommended that Marc direct the Membership Committee to contact the members individually, either by phone or email, about their status and see how they are doing. If the members are not sure how to make these calls, Lauren can offer some communication tips.

C. Committee Liaison Assignments

1. Some committees need a board liaison. This person will be responsible for checking in with the committee chair each month to see if they have anything accomplishments or concerns to report. Liaison assignments were made as follows:

Aesthetics Buildings and Grounds: Glenda Hood
Buddhist Meditation Group: Daryel Sellers
Caring Team: Dayna Tooley
Green Sanctuary: Aimee Stubbs
Membership: Daryel Sellers
Music: Jeff Rodriguez
Peas Corps: Open
Pastoral Care: Dayna Tooley
Social Justice: Sue Anderson
Worship: Sue Anderson
Nomination & Leadership: Glenda Hood
Safe Congregation: Jeff Rodriguez

D. Review Current Board Goals

1. Tabled

E. Board Retreat

1. Marc will check with Natalie Briscoe on possible dates and share those with the board.
2. Dates under consideration are Aug. 21, Aug. 28, and Sept. 11.

F. Bylaws

1. Sue noted that our posted bylines state that there shall be six directors. However, it has previously been voted that we will have only five directors. Sue will email the Digital Committee regarding getting the document updated.

7. The meeting was adjourned at 9:11 p.m. The next meeting will be **Tuesday, Aug. 10, 2021.**

Jeff Rodriguez, Secretary

NEXT MONTH

DVR Security System--evaluation in next 6 weeks

Insurance and Wind and Hail Rider--looking into an alternate insurer

BACK BURNER

Reviewing policy and procedures: Marc

Safe Congregation Request for Lock - Paulson--back burner

Update on Robert's Rules of Order revision: Marc and Aimee

25th Anniversary Celebration: Postponed until safe to gather

Cultural Competency Training

Digitizing Documents/Getting Oral Histories/Protection of Documents-2018

Naming Opportunities Task Force Recommendations (for large donations or memorials)