

**Westside Unitarian Universalist Church**  
**Board Meeting Minutes**  
**September 8, 2020**

1. The meeting was called to order by President, Janell Weaver, at 7:00 pm via Zoom.
2. Present: Janell Weaver, Carol Cappa, Rev. Frieda Gillespie, Reed Bilz, Dwight Robarts, Jerrie Koppa, Marc Hart, Stan Yoder, Aimee Stubbs, Lauren Leising.  
Absent: Tom Woods, Nicole Kennedy  
Visitors: Mary Alice Cretsingwer, Tanner Trask  
A quorum was present.
3. Consent Agenda
  - A. Approve August 11, 2020 Board Minutes (attached)  
Marc moved approval of the consent agenda. The motion was seconded and CARRIED.
4. Reports
  - A. Financial Statements - Dwight (Treasurer's Report (attached), Revenue Expense, Annual Budget, Financial Position) The reports will be filed for audit.
    1. Spent just over half of Minister's moving expenses
    2. Options for cancelled TD Ameritrade CD to be discussed **next month**
    3. Cash flow over \$4600.00
    4. Spent \$5300.00 out of the garden fund on electrical work
  - B. Church Garden Update - Carol: Buying trees as funded by donors
  - C. Minister - Rev. Frieda
    1. Will assist in building Transition Team
    2. Would like calendar of all meetings
  - D. Interim DLRE (attached) - Nicole
    1. Adult Religious Education
    2. Communications Committee
    3. Children's Religious Education
    4. AV, Tech, Zoom and Worship Leadership
    5. Call to Action
5. Continuing Business
  - A. Digicom
    1. Board Access glitches have been corrected
    2. Zoom Scheduling
    3. Communication re: church account use is a work in progress
  - B. Update on Banner - Carol is getting more information from 1<sup>st</sup> Jefferson
6. New Business
  - A. Formally Disband COSM (attached)  
Marc moved to temporarily disband COSM. The motion was seconded and CARRIED.
  - B. Janell appointed Tanner Trask and Mary Alice Cretsingwer to the Transition Team **and Rev. Frieda** will invite Ginger Courtney, Eric Johnson and Joe Villeneuve to join.

- C. Board Liaison to Committees Assignments - **Marc** completed the roster and will send a copy to Board members.
  - D. Update Board Website Pages
    - 1. **Board member are asked to send short bios to Julie**
    - 2. Julie will also update Committee Chair list on website
  - E. Update on Alternative to Robert's Rules - **next month**
  - F. Review Board Goals (attached)
    - 1. Some tasks are completed
    - 2. Need to appoint Personnel Manual Task Force
    - 3. Dwight is closing the books so audit can begin
7. There being no further business the meeting was adjourned at 8:51. Our next meeting will be **October 13, 2020.**

Respectfully submitted,

Reed Bilz, Secretary

## **CALENDAR**

### **BACK BURNER**

25<sup>th</sup> Anniversary Celebration  
Cultural Competency Training  
Digitizing Documents/Getting Oral Histories/Protection of Documents-2018  
Naming Opportunities Task Force Recommendations