

**Westside Unitarian Universalist Church**  
**Special Called Board Meeting Minutes**  
**March 13, 2020**

1. The meeting was called to order by President, Carol Cappa, 7 pm via Zoom.
2. Present: Carol Cappa, Reed Bilz, Rev. Shari Woodbury, Jane Hardwick, Jerrie Koppa, Stan Yoder, David Burlingame, Tom Woods, Tanner Trask, Marc Hart, Nicole Kennedy, Janell Weaver.  
Absent:  
Visitors: Julie Duderstadt  
A quorum was present.
3. Shari presented proposed plans for services and other gatherings during the Coronavirus emergency. Tom moved that we suspend gatherings at Westside until April 11 and meanwhile explore virtual methods of connecting. The motion was seconded and CARRIED.
4. Shari and Nicci will coordinate streaming the service this Sunday at 10 a.m. For future Sundays we will work to add Music, Zoom contact, plate offerings, etc. We will send plans electronically to our members and recent visitors as circumstances develop. We will also explore ways to make individual contacts to avoid isolation of at risk members.
5. Gatherings other than services will be held via Zoom or other virtual means as desired. After April 11 we will decide whether to hold the April 14 board meeting via Zoom.
6. Staff will continue working at full pay, with Julie working either online or at the church. We will ask Gene to clean and sanitize the building during this time. Tanner plans to continue the Stewardship drive online.
7. There being no further business the meeting was adjourned. Our next meeting will be **April 14, 2020, 7:00.**

Respectfully submitted,

Reed Bilz, Secretary

**CALENDAR**

February 22 - 2020 Appreciation Celebration for RE Teachers and Volunteers,  
5-7pm at Temple Shalom in Richardson  
Earth Day Celebration Sunday April 19 from 1-3 pm at Daggett Park

**BACK BURNER**

Board Goals  
Covenant of Limited Access  
Cultural Competency Training  
Digitizing Documents/Getting Oral Histories/Protection of Documents-2018  
Naming Opportunities Task Force Recommendations