

**WESTSIDE UU CHURCH**  
**Board Meeting Minutes: January 10, 2023**

The meeting was called to order at 7:10 p.m. A Zoom option was available. **Present:** Sue Anderson, Glenda Hood, Michael Muñoz, Dianne Nixon, Jeff Rodriguez, Melissa Trask, Rev. Don Strickland. **Also:** John Barnes, Eric Hart.

**I. CONSENT AGENDA**

- A. Minutes from November 15, 2022, meeting and addendum were approved via email.
- B. Plate Offering – The February plate offering recipient will be [Dallas Responds](#), an organization assisting migrants coming to Dallas.
- C. The Board reviewed the Internal Financial Review prepared by Reed Bilz and Dwight Robarts via email. Dayna reminded the Board that the church has hired a CPA to reconcile the bank statements from FY 21 to the first quarter of FY 23.
- D. **ACTION:** Sue Anderson moved to approve the Consent Agent. Seconded and CARRIED.

**II. COMMITTEE REPORTS**

- A. Membership and Fellowship – John Barnes: John is working to organize the various subgroups (marketing, ushers, Peas Corps, etc.). He would like the church to target both the wealthier communities surround the church and those that are less affluent. He is developing a marketing effort that will focus on learning about individuals and building relationships with them. He plans to contact some local ministers he knows for insights on how to help the effort succeed. He will have more to share in the coming months.
- B. Building and Grounds - Dianne Nixon: She will have exciting news to share with the congregation in a couple of months.
- C. Review of Strategic Plan: Tabled until February

**III. FINANCIAL REPORT:** Dwight Robarts – Dwight was not present to submit his reports.

**IV. MINISTER’S REPORT - Rev. Don Strickland**

- A. Discussion about ways to show appreciation for some of the members who have put in so much time serving the church.

**V. DLRE REPORT - Nicci Kennedy:**

- A. Discussion about building intergenerational relationships that can increase membership among both adults and youth. Board members need to help promote our activities and attend them to the extent they can.
- B. Discussion about how to better promote our events and activities: **ACTION:** Kim Hart will talk with Eric Hart about adding a slide show to include before and after the service. **ACTION:** Jeff will talk with Eric Hart and Craig Bowes about making modest improvements to the website.

## **VI. CONTINUING BUSINESS**

- A. Employee Handbook: Kim Hart, Glenda Hood and Michael Muñoz. The handbook needs a few final additions. The editing team hopes to have a final version ready for the February meeting.

## **VII. NEW BUSINESS**

- A. Music Program Budget – Kim Hart: **ACTION:** Kim will contact Dwight Roberts regarding the restrictions of the budget.
- B. Security Cameras and Building Access Plan – Eric Hart: Eric presented a plan for who will be authorized to disable the alarms remotely. **ACTION:** Sue Anderson moved to accept the plan as presented. Seconded and CARRIED. Eric Action: Eric Hart will make a document explaining the plan for members, and signs to post by the key pads explaining the process when one of the keypads has been removed.
- C. Welcoming Statement – Rev. Strickland: At the request of the Worship Team, he is drafting a “welcoming statement” that would clearly define what Westside stands for and what we do about it. He will present another draft for the February meeting.
- D. Topics for monthly board communication to congregation: The Worship Team is preparing a proposed revision of the Affirmation.

**ADJOURNED AT 9:35 p.m.**

**Next meeting:** 7 p.m. Tuesday, Feb. 21. Note that this is a variation from our usual meeting schedule.

## **LINKS**

[KERA news story](#) about Dallas Responds  
[Internal Financial Review](#)  
[Strategic Plan](#)  
[Building and Grounds](#)  
[Digicom report](#)  
[Minister's Report](#)  
[DLRE Report](#)  
[Employee Handbook](#)

## **BACK BURNER**

Security Procedures at Front Door  
AV options for services  
Overview Inventory of Church Assets  
Cultural Competency Training