

Westside Unitarian Universalist Church
Board Meeting Minutes
March 10, 2020

1. The meeting was called to order by President, Carol Cappa, 7 pm at the church.
2. Present: Carol Cappa, Reed Bilz, David Burlingame (by phone), Jane Hardwick, Jerrie Koppa, Marc Hart, Nicole Kennedy, Tom Woods, Tanner Trask, Stan Yoder, Janell Weaver.
Absent: David Burlingame, Rev. Shari Woodbury
Visitors: Kim Hart Lucas, Dianne Nixon, Scott Paulson
A quorum was present.
3. Consent Agenda
 - A. Approve February 11 and February 26 Board Minutes (Attached)
 - B. Approval of Policy for Hiring Short Term Employees
 - C. NTUUC Report

Janelle moved approval of the consent agenda. The motion was seconded and CARRIED.

4. Reports
 - A. Financial Statements (attached) - David (Treasurer's Report, Revenue Expense, Annual Budget, Financial Position) The reports will be filed for audit.
 1. Pledge fulfillment through February 31 is \$178,983. (67% of annual pledges)
 2. Total contributions expected 2019-20 \$20,000 less than last year.
 3. Thirteen items running over budget. Four running under budget.
 4. Discussion of Church Mutual Insurance Policy
Marc moved to pay the premium increase of \$700 per month in order to keep our present coverage. The motion was seconded and CARRIED.
 5. Treasurer Transition - Office Manager taking over many financial duties. Treasurer will retain duty of payroll, data entry as well as monthly reports.
 - B. Minister - Shari No Report
 - C. Interim DLRE (attached) - Nicole
 1. Family Workshop in February using the Family Worship grant received from NTUUC.
 2. Plans for Earth Day Celebration Sunday April 19 from 1-3 pm
 3. Continued conversations about communication
 4. Staff created 4 Sanitation Stations in the building
 5. Attended U Bar U with other Religious Educators
5. Continuing Business
 - A. Stewardship Update and Finance Projections - Tanner showed us a video of the campaign and distributed pledge forms to board members.
 - B. Funding Assistance for GA delegates - Tom moved that we will pay one half of registration fee for Trish Bowes and Aimee Stubbs. The motion was seconded and CARRIED.
 - C. Garden Project Update (attached) - Reed moved to accept the bid from Superior Paving for Garden drainage work at \$4,542. The motion was seconded and CARRIED.
 - D. Building Rental Procedures (attached) - Janelle moved approval of the updated policy which includes payment for church representatives to open and close the building for events, The motion was seconded and CARRIED. Carol will put a request for volunteers in the Forward.

- E. 25th Anniversary Ad Hoc Committee - Debby Rake and Dayna Tooley have agreed to co-chair the committee,
 - F. Limited Access Policy (attached) - Scott Paulson - Janelle moved approval of the updated policy with amendments including safety of adults as well as children and youth. The motion was seconded and CARRIED.
6. New Business
- A. Safe/Security Requests - Reed moved approval to keep the building doors locked at all times; and to show the video “Shots Fired” between services on March 29. The motion was seconded and CARRIED.
 - B. Reed moved to appoint Tom Woods to act as a liaison to the Board regarding the on-going garden work and drainage situation. The motion was seconded and CARRIED.
 - C. Faith Community Nursing Program - Kim Lucas Hart (attached) - Kim explained the agreement with Texas Health /resources. We will discuss the proposal further at **April Board Meeting**.
 - D. Coronavirus Preparedness - Email from UUA (attached) - We are exploring contingency plans recommended in the email.
 - E. Request from Sharp Pulliam to distribute caps with a suggested donation of \$15 to Westside. We will discuss this at the **April Board Meeting** after we have seen the logo for the caps.
9. There being no further business the meeting was adjourned. Our next meeting will be **April 14, 2020, 7:00** at the church.

Respectfully submitted,

Reed Bilz, Secretary

CALENDAR

February 22 - 2020 Appreciation Celebration for RE Teachers and Volunteers,
5-7pm at Temple Shalom in Richardson
Earth Day Celebration Sunday April 19 from 1-3 pm at Daggett Park

BACK BURNER

Board Goals
Covenant of Limited Access
Cultural Competency Training
Digitizing Documents/Getting Oral Histories/Protection of Documents-2018
Naming Opportunities Task Force Recommendations
(for large monetary donations and memorials)